Introduction-

This is the Pasadena Independent School District's (PISD) On-Line Student Pre-Registration System. Parents can enroll their students who were enrolled in the Pasadena ISD during the 2013-14 school year in grades K-11 and who will be attending the same campus or the next campus in their same attendance zone/feeder pattern. Once you have set up an account in the system, you will be able to view and update your student's information for the appropriate school. Also, you will be able to monitor and update your identification information.

Directions for On-line Pre-Registration for Current PISD Students

You must have an e-mail address before beginning the On-Line Pre-Registration process.

Step 1: **Create Your Account**.

- Visit www.pasadenaisd.org, click on Parents menu, and click the On-Line Pre-Registration link.
- On the User Setup page, enter your user information including name, address, phone number and e-mail address. Be sure to enter your legal name as it appears on your primary id.
- Read and accept the User Agreement.
- Once your account is created, you will be e-mailed a temporary password

Step 2: **Change your temporary password to your own password**.

- Return to www.pasadenaisd.org , click on Parents menu, click the On-Line Pre-Registration link. Enter your user name and temporary password.
- Change the password to something you will remember-be sure to follow the guidelines.

Step 3: **Read and accept the Enrollment Requirements and Warnings document**.

Step 4: **Connect to your student(s**).

- From the Home page click on My Student(s).
- Select "Add existing PISD student to My Student(s)".

Step 5: **Enter Student Access Code(s)**

- .On the "Add existing PISD student to My Student(s)" page, enter the student access code provided by your child's school. If you do not have an access code for your child, contact the school where the child will attend next school year.
- Click on "Add Student".
- Repeat step 5 for each of your students.

Step 6: **Return to My Student(s)**

- On the "Add existing PISD student to My Student(s)" page, click on "Return to My Student(s)".